

Meeting Minutes

To: Attendees

Subject: 220432 – Cherry Fork Sanitary Sewer

Date: July 8, 2024 @ 2 PM

The following summarizes those items discussed at the Pre-bid Conference on July 8, 2024 @ 2:00 PM at Wayne Township Fire Department Training Room, 14815 SR 136, Cherry Fork, Ohio 45697.

- Sign-In Sheet & Introductions
 - *Sign-in Sheet Attached.*
- Introduction of the Project
 - *This project will provide sewer service to the unincorporated area of Cherry Fork, Ohio, in Adams County. Connecting all residents to a main sewer along SR 136 located from the southern section of Cherry Fork and connecting to an existing sewer for treatment in Winchester, Ohio. The project will include the connection to existing house sanitary laterals, septic tank abandonment, construction of four new lift stations, replacement of a lift station in Winchester, and force main.*
- Funding:
 - WPCLF (OEPA / OWDA) - \$4M in principal forgiveness
 - Ohio DOD Builds Grant - \$2.9M in grant
- Schedule
 - Bid Date - 10:30 a.m. on July 15, 2024
 - Loan Approval – September 26, 2024
 - Contract and NTP – October 1, 2024
 - Project Completion – September 30, 2025
- Review of Bid Sheet
 - Pump Stations
 - *Four new lift stations comprising grinder stations with above ground valve vaults.*
 - *Rehabilitation of one lift station in Winchester with chopper style pumps. The Winchester Station is located in an alleyway behind the US Post Office in Winchester. The alleyway is off Moore Street east of SR 136. (Latitude 38°56'26.01"N, Longitude 83°39'4.22"W).*
 - Sanitary Sewer and Service Laterals
 - *Unit price per foot includes restoration of all disturbed areas.*
 - *For the sanitary sewer laterals, will install sewer from main line to a point between the house and the septic tank to make a connection. Work will be in private yards. Cleanouts will be installed near the house and by the main. The existing septic tank will be abandoned in accordance with the health department (pump the septic tank out, collapse the tank lid, and backfill with stone topped with dirt).*
 - *Existing laterals are likely 4-inch. Have used FERNCO couplings previously. Jerry will work with Contractors in the field for unusual circumstances.*
 - Force Main – Bid form lists drilling.
 - *Currently only show one line item. Discussed potential of allowing force main to be drilled or open cut. Alternate added to the project for open cut of force main.*

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- *Rock contingency quantities included for the excavation of rock found.*
 - *Needs Engineer's prior approval.*
 - *Questions have come up and discussion had on what to do with drilled force main should rock be encountered. Discussed that force main depth could be altered as needed.*
 - *Borings coming. Contractors discussed that rock in the area will likely require jack hammering.*
- Asphalt Pavement
 - Unit price for trench patching
 - Allowance for restoration is for work beyond repairing trench.
- Jack & Bore – for gravity sewer crossing state route.
- Power Service Allowance - \$250,000 total for the lift stations, including the residential grinder, as authorized by Engineer.
- Alternates
 - Alternate A – Vertical Screen.
 - *Revised sheet will be issued via addendum that shows the installation of the vertical screen at Winchester. It is intended the existing lift station wetwell will be used for installation of the vertical screen. However, existing lift station wetwell is fiberglass so not able to mount the screen on the fiberglass.*
 - Alternate B – DEDUCT for a 6-foot diameter concrete wet well.
 - *Listed as deduct of four (4) unit price deducts. Allows for any or all to be deducted. This is for the four new lift stations (excluding Winchester).*
- Project Specific Items:
 - Rock Excavation – Contingency at Engineer's discretion
 - Geotech Boring Logs – will be issued by addendum.
- NOI and SWWP Plan required for this project.
 - *CT will provide the SWPP plan and provide the NOI.*
- Question and Answers – Note all answers to question are only made final when documented by addendum.
 - ◆ *Clearing and Grubbing? No bid item?*
 - *Clearing and Grubbing Line item to be added to the bid form.*
 - *What trees are going to be removed? and which will be replaced?*
 - *Have told homeowners that trees that need taken down need to be gone and will not be replaced.*
 - ◆ *Power availability?*
 - *Three-phase readily available for all stations except the North Station. However, all motors will be 3-phase. The North Lift Station will be set up so that the VFDs will take the single-phase power and step up the power to 3-phase.*
 - ◆ *Are there lay down areas available?*
 - *It is the responsibility of the Contractor to find a location and obtain permission from the Owner.*
 - ◆ *Is tracer wire required for all sewer pipe?*
 - *Yes. Tracer Wire will be addressed in the addendum.*
- Site Visit

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NAME	COMPANY (REPRESENTING)	ADDRESS	CITY	ZIP	PHONE#	EMAIL ADDRESS
Kent Bryan	CT Consultants	4420 Cooper Rd Suite 200	Cincinnati	45242	419-733-4115	kbryan@ctconsultants.com
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Paul Worley	Adams County Economic Development	215 N. Cross Street, Suite 101	West Union	45693	937-544-5151	paul.worley@adamscountyoh.gov
Jerry Kirker	CT Consultants	4420 Cooper Rd Suite 200	Cincinnati	45242	937-217-1284	jkirker@ctconsultants.com
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Jerry Kirker					937-217-1284	
Lynn Doolin	Fields Exc.	177 Top Rd 191 Kths Hill, OH 45245 2300 LeBaron Dr LeBaron, OH 45836	Kths Hill LeBaron	45645	740-532-1780	lynn@fields-excavating.com
JEFF Blumma	KT HOLDING CONST, LLC		LeBaron	45836	913-833-4173	jblumma01@ktholdings.com

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NAME	COMPANY (REPRESENTING)	ADDRESS	CITY	ZIP	PHONE#	EMAIL ADDRESS
Johnny Kuehly	Wayne Twp					
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Jim Tappan	Wayne Twp					
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