

Meeting Minutes

To: Attendees

Subject: 42899 – UV Disinfection Addition

Date: August 4, 2026 @ 2:00 PM

The agenda for the Pre-bid Conference scheduled for August 4, 2026 @ 2:00 PM at the Village of West Union, 33 Logans Lane, West Union, OH 45693 is as follows:

- Sign-In Sheet & Introductions
- Introduction of the Project
- Funding:
 - Ohio EPA WPCLF Funded Project
- Schedule
 - Bid Date (to be Revised by Addendum #1) – August 25, 2026 @ 2:00 pm
 - Loan Approval – October 29, 2026
 - Contract and NTP – November 2026
- Review of Project
 - Village of West Union currently using PAA for disinfection. Village will use PAA through 11/1.
 - UV to be ready by 5/1.
- Project Specific Items:
 - AIS Requirements
- Question and Answers – Note all answers to question are only made final when documented by addendum.
- Site Visit

MEETING SIGN-IN: 42899 – UV DISINFECTION ADDITION

DATE: August 4, 2026 @ 2:00 PM



NAME	COMPANY (REPRESENTING)	ADDRESS	CITY	ZIP	PHONE#	EMAIL ADDRESS
Kent Bryan, PE Project Manager	Verdantas	4420 Cooper Rd, Suite 200	Cincinnati	45242	419-733-4115	kbryan@verdantas.com
Nicole Diak, PE Senior Engineer	Verdantas (Via Teleconference)	4420 Cooper Rd, Suite 200	Cincinnati	45242	937-707-8863	ndiak@verdantas.com
Nick Szymczak	Kirk Bros. Co. Inc. (Via Teleconference)	16380 US-224 East PO Box 390	Findlay	45839	419-595-4004	n.Szymczak@kirkbros.com
Stan Smith	Doll Layman	4195 Gibson Drive	Tipp City	45371	937-671-3346	ssmith@dollayman.com
Brian Kitchen	Kitchen's Electric	295 Bryce Drive	Peebles	45660	937-515-2019	kitchenselectricllc@yahoo.com